



**IEEE International Conference on Communications (ICC 2006)
11 – 15 June 2006, Istanbul/Turkey**

HOTEL RESERVATION FORM

KONGRESIST International Convention Management Inc. is responsible for reserving your hotel room for IEEE ICC 2006. A block of rooms has been reserved at the Hilton Istanbul and Istanbul Hyatt. In addition there are several other hotels near the conference site.

All reservations must be made **by 30 April 2006** accompanied by one night deposit to be guaranteed. The deposit will be charged to your credit card upon receipt.

ACCOMMODATION (Please indicate hotel of your choice in order of preference.) VAT of 18% will be added to the room rates.

IMPORTANT NOTICE!!

The IEEE Communications Society has contractual obligations to fill guaranteed guest room blocks at the Conference Headquarters Hotel Hilton Istanbul and the BoG-related meetings hotel the Istanbul Hyatt. Significant financial penalties will be assessed to the Society should ICC 2006 fall short of the expected number of rooms guaranteed. By staying at either hotel, you'll enjoy logistical conveniences and additional networking opportunities in valued support of IEEE ComSoc's financial obligations.

Single/Double (prices exclude breakfast and VAT)

Istanbul Hilton ***** ☐ \$ 180.

Hyatt Regency***** ☐ \$ 180.

Last Name: _____ First Name: _____

Company: _____

Address : _____

City: _____ Country: _____ Postal Code: _____

e-mail: _____ Telephone: _____ Fax: _____

Number of rooms: _____ Number of adults: _____ Number of children: _____

Arrival date: _____ June 2006 Departure date: _____ June 2006

_____ nights x \$180.- = \$ _____

%18 VAT = _____

Total \$ _____

Your confirmation number will be forwarded to you by mail or fax. Please make sure a confirmation number is obtained to validate your hotel reservation.

METHOD OF PAYMENT

Reservations will be processed on first come first served basis and will be confirmed only if request is received with payment (credit card or bank transfer to KONGRESIST Inc. account).

(1) Credit Card:

Acceptable credit cards: ☐ VISA ☐ MasterCard

Card number: ____/____/____/____ Security code: ____

Expiry date: ____/____/____ Name as it appears on the card: _____

Cardholder's Signature: _____

(2) Bank Transfer:

Bank transfer should be made to Kongresist Inc. US Dollar account No. 300 4 121-0 (\$) at Yapı Kredi Bank, Nisantasi Branch Code: (232-9) Swift code: YAPITRIS 072

Hotel Reservation Form should be submitted to the Management Company KONGRESIST Inc. together with a copy of the bank transfer document. Bank charges associated with the transfer of funds should be paid by the participant. Please make sure that your first and last name is indicated on all bank transfers.

Invoices will be issued after the conference.

**Please complete and return the hotel reservation form to:
Kongresist International Convention Management Inc.**

Fax: +90 (212) 233 7678

Mail: KONGRESIST International Convention Management Inc.
Cumhuriyet Cad. No. 295 Daire 15, Harbiye 34373, Istanbul-Turkey

e-mail: contact@kongresist.com

Phone: +90 (212) 231 2772 ▪ www.icc2006.org

RESERVATION TERMS

1. To reserve your accommodation, please return this form duly completed by fax no later than 30 April 2006. After this date your request will be subject to availability
2. You hereby expressly authorize KONGRESIST Inc. or the hotel of your choice to directly debit one night's fee of the hotel from your credit card, details of which must be completed above.
3. The above rates only apply to conference participants who book & pay through KONGRESIST Inc.

NOTE: The debit of your credit card for the total amount might occur before your arrival date, depending on hotel of your choice. Should such debit prove to be impossible for any reason whatsoever KONGRESIST Inc. may cancel the booking and shall inform you of such cancellation. In the event of no-show, it is agreed that a total no-show fee for the whole duration will be charged.

CANCELLATION AND REFUND POLICY

1. Cancellations must be made in writing on the earliest date possible to KONGRESIST Inc.
2. Cancellations will be subject to the cancellation charges applied by the individual hotels, plus a processing fee of \$10.
3. For cancellation requests received on/by 24 May 2006, one night room fee will be charged, i.e., the one night deposit will not be returned. Cancellations after 24 May 2006 will incur an additional charge of 2 nights and will be debited to your credit card.

For online hotel reservation with credit card, please click to registration & hotel reservation form on www.icc2006.org